

~~S-E-C-R-E-T~~  
Security Information

MINUTES

OF THE

CIA CAREER SERVICE BOARD

4th Meeting, Thursday, 15 January 1953, 4:00 P.M.

DCI's Conference Room, Administration Building

Present: Walter Reid Wolf, ID/A, Chairman  
Robert Amory, Jr., AD/RR, alternate for the DD/I  
James M. Andrews, AL/CD  
Matthew Baird, D/TR  
25X1A9A [redacted], Ch/Operations, alternate for the DD/P  
W. H. H. Morris, Jr., AD/P  
25X1A9A [redacted] Executive Secretary  
Reporter

1. The minutes of the third meeting of the CIA Career Service Board, held 19 November 1952, were approved.

25X1 2. The Board approved the revision of Schedule A of the CIA Career Service Program (CIA Notice [redacted] dated 19 June 1952). This revision adds the Assistant Director for Communications as a permanent member of the Board. All of the five major chains of command in CIA are thus represented by permanent members. It also added to the list of those persons eligible to serve as rotating members, the five Chiefs of the Senior Staffs in the DD/P organization, namely, the Chief, FI; the Chief, FF; the Chief, FM; the Chief, TS and the Chief, Administration. The revision also removed from the list two titles which had been abolished, i.e., the AD/SO and the AD/PG. The Board agreed that of the two rotating members serving at any one time, one would always be nominated by the DD/I and one by the DD/P. The above changes would become effective when approved by the DCI.

3. The Board agreed to recommend to the DCI that Mr. Sherman Kent, AD/NE, be appointed as a member of the Board for the period 1 January 1953 through 30 June 1953 vice Mr. James M. Andrews, AD/CD whose term expired 31 December 1952.

4. The Chairman reviewed the status of the proposed National Security Medal for which an Executive Order, covering regulations and a letter delegating to the DCI authority for its award were on the desk of the President awaiting his signature. The Final Report of the Working Group

~~S-E-C-R-E-T~~

~~S-E-C-R-E-T~~  
Security Information

on Honor Awards, dated 9 January 1953, was approved by the Board with the amendment that the longevity awards program (Tab E) be implemented and administered by the AD/Personnel. The Chairman will present the Report to the DCI with the Board's recommendation that it be approved.

5. The Board considered the Interim Report of the Working Group on Hazardous Duty, dated 9 January 1953. This consisted of a proposed Regulation to implement the policy, previously approved in principle by the Board at its 2nd meeting on 17 October, entitled "Policy Concerning Additional Pay for Various Types of Hazardous Duty". Steps which had led to the proposed Regulation, some of the intangible factors concerning motivation to work in CIA in general, the problems of hazardous duty pay in the Armed Services, the Secretary of Defense's civilian Commission on Hazardous Duty and the impending conference in New York between Mr. [redacted] 25X1A9A and Rear Admiral Lewis L. Strauss, Chairman of that Commission were reviewed. The Board agreed to defer action on the Regulation until its next meeting and to request the individual Career Service Boards of the DD/P area to re-study the entire problem as well as the proposed Regulation and to make recommendations to the CIA Career Service Board at its next meeting.

6. The proposed CIA Regulation "Basic Intelligence Training", dated 23 December 1952, was approved in principle by the Board with the following amendments:

a. Paragraph B (5) "... all requests for exemptions shall be subject to the review and approval of the Director of Training, and where applicable to the provisions of C (1), (d) of this Regulation...."

b. Paragraph E (1) "... if the EOD date of such personnel does not permit direct processing into the Basic Intelligence Course, such personnel may be assigned to temporary duty in the sponsoring Office pending the beginning of the next Basic Intelligence Course if agreed upon by the Assistant Director of Personnel and the appropriate Office head...."

7. There was brief discussion of the "Summary of Career Service Activities for the period 15 August to 15 December 1952", dated 9 January 1953, with suggestions for minor modifications in the future.

8. Report was made of the status of the Commendatory Letters from the DCI to those CIA personnel who had served in support of U. S. intelligence for ten years or more. A revised and final copy of the report is attached.

9. The meeting was adjourned at 1655 to reconvene at the call of the Chairman.

SIGNED

[redacted]  
Executive Secretary

25X1A9A

Attachment

CONFIDENTIAL  
Security Information

11 February 1953

MEMORANDUM FOR: CIA Career Service Board

FROM: Executive Secretary, CIA Career Service Board

SUBJECT: Status of Commendatory Letter

1. Letters to all persons whose names were submitted by the various Offices and Staffs of the Agency have been signed by the Director and forwarded to the Office heads and Staff Chiefs for presentation to the individual.

2. Following is a breakdown, by Office or Staff, of the number of letters prepared:

<u>Office</u>	<u>Letters Prepared</u>
Office of the Director	3
Office of Scientific Intelligence	9
Office of Research and Reports	64
Office of Current Intelligence	17
Office of Collection and Dissemination	9
Office of Operations	101
Foreign Intelligence Staff	23
Political and Psychological Warfare Staff	1
Paramilitary Staff	1
Office of Communications	10
Office of General Services	21
Office of the Comptroller	9
General Counsel	1
Personnel Office	6
Procurement and Supply Office	8
Inspection and Security Office	20
Office of Training	11
TOTAL	314

SIGNED

25X1A9A

CONFIDENTIAL